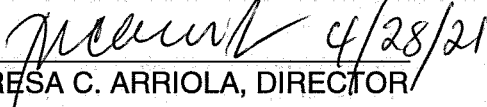


GUAM BEHAVIORAL HEALTH AND WELLNESS CENTER		
<b>TITLE:</b> CASD I'Famagu'onta Program Description and Scope of Services	<b>POLICY NO:</b> CL-CASD-01	Page 1 of 5
<b>RESPONSIBILITY:</b> Child Adolescent Services Division		
<b>APPROVED BY:</b>  4/28/21 THERESA C. ARRIOLA, DIRECTOR	<b>DATE OF ORIGINAL APPROVAL:</b> 5/31/2006 <b>LAST REVIEWED/REVISED:</b> 4/28/21	

## PURPOSE:

To provide an overview of the Child Adolescent Services Division I'Famagu'onta program description and scope of services, that will guide staff in the delivery of such services at the Guam Behavioral Health and Wellness Center (GBHWC). This policy will meet the Commission on Accreditation of Rehabilitation Facilities (CARF) standards section 2A.1, 2A.3 and 2A.9.

## POLICY

- A. Guam Behavioral Health and Wellness Center is the sole state entity providing public behavioral health services to children and adolescents under its Child-Adolescent Services Division (CASD) I'Famagu'onta program. It serves the entire population of Guam who may be in need of CASD outpatient behavioral health services. Services are offered regardless of the person's ability to pay.
- B. It is offered to children and adolescents experiencing a variety of life, emotional and mental health issues from adjustment to life stresses to serious mental illness.
  1. Services will be provided in the outpatient settings within GBHWC CASD Office, and in the community Monday – Friday 8:00 – 5:00 pm excluding government of Guam holidays.
  2. Services at GBHWC main facility is open 24 hours a day, 7 days a week for crisis intervention and inpatient services.
- C. CASD - I Famagu'on-ta utilizes the wraparound approach in service planning, shall work in collaboration with public, private, faith based child-serving agencies, the family and natural support systems in an organized coordinated network providing comprehensive array of mental health and related services for the treatment of children-adolescents who are high risk and those with severe emotional disturbances and their families.
  1. The Wrap Coordinator is a single point of access for all case management and other treatment planning services such as therapy and medication management services as needed by the child or adolescent.
- D. Eligibility criteria are as follows;
  1. Children and adolescents from ages five (5) and on under the age of eighteen (18) or up to twenty-one (21) if receiving SPED services and attending school and
  2. Have an emotional, behavioral, or mental disorder diagnosable under the Diagnostic and Statistical Manual of Mental Disorder (DSM) -V or its ICD-10-CM equivalents, or subsequent revision (with the exception of the DSM-V "V" codes, or ICD10 Z codes, substance use disorders and developmental disorders, unless they co-occur with another diagnosable serious emotional, behavioral, or mental disorder), and

3. Are unable to function in the family, school, or community, or in a combination of these settings. (As diagnosed by a psychiatrist or reported by parent/legal guardian/caregiver). Or, level of functioning is such that the child or adolescent requires multi-agency intervention involving two or more community service agencies, such as mental health, education, child welfare, juvenile justice, substance abuse and health.
- E. Transition of adolescent to Adult Mental Health should begin at least six months to one year prior to transfer to adult outpatient program at 18 years of age. However it can begin at a later or earlier date based on the youth's level of developmental functioning, clinical evaluation (i.e., physical, emotional, academic and social) and current treatment needs.
1. The lead provider must begin the process of transition and present the case to the adult outpatient program if mental health services are still needed.
- F. Discharge criteria are as follows:
1. Consumer met treatment goals and completed the program.
  2. Legal guardian refused to continue program services.
  3. Consumer does not meet the age eligibility criteria anymore and

## **PROGRAM PHILOSOPHY GOAL AND OBJECTIVE**

CASD - I Famagu'on-ta program has adopted the System of Care philosophy and wraparound approach in its service planning, implementation and service delivery. This framework is built on the following core values and guiding principles: child-centered, youth guided and family driven, strengths and community based, and culturally competent. The System of Care Guiding Principles are: access to a comprehensive array of services, individualized services using a wraparound approach, services in the least restrictive environment, full family participation, integrated services, care coordination, early identification and intervention, smooth transitions, protection of the child's rights, non-discrimination and cultural appropriateness. Service delivery methods include the Wrap Coordinator as a single point of access for all case management and other treatment planning services and includes therapy and medication management services as needed by the assigned persons served.

## **DESCRIPTION AND SCOPE OF SERVICES**

CASD - I Famagu'on-ta program serves approximately 300 unduplicated children per year - through case management, individual treatment plans, outpatient counseling, crisis stabilization, therapeutic day treatment, diagnostic and evaluation (psychiatric, psychological, and medication evaluation/consultation and management), home-based services, and therapeutic group home. Specific services are delineated in the consumer information brochures.

<b>Services</b>	<b>Scope of Services</b>
Screening & Orientation	Family and youth orientation an initial process that screen consumer for eligibility to the program, or whether a service can be provided to the consumer based on their needs.
Intake Assessment	Process used with the youth to collect information related to his/her history and strengths, needs. Abilities and preferences in order to determine the diagnosis, appropriate services and /or referral.

Treatment Planning	Individualized treatment planning based on the consumer's strengths, needs, abilities, and preferences. An interdisciplinary team/wrap around involves at least the consumer and the assigned staff member, and can include a psychiatrist, a nurse, a counselor social worker, parents or legal guardian, and others as appropriate. Treatment plans are reviewed monthly.
Treatment Model	Wrap Around Approach - A major characteristic of the Wraparound Fidelity Model (Grealish 2004; VanDerberg & Grealish, 1996) in working with children with SED and their families is that it includes a specific set of procedures, practices, and steps to develop individualized services that are community-based, span across the child/family life domains, that are collaborative and family focused, is unconditional and includes both informal and formal community and family resources for children and their families.
Adjunct Therapies	e.g. Skill building, music and other expressive art therapy
Counseling Service	Individual, group or and family counseling are available as needed. Individual and group counseling/therapy utilizes Trauma Focused- Cognitive Behavioral Therapy (TF-CBT), CBT, person centered therapy, supportive psycho-educational and play therapy. Collaborative problem solving
Case management Service	Coordinate care, develop predischage transition plan. Work in conjunction with CPS, the court and GDOE utilizing the wrap around approach.
Psycho-education	Education on wellness and recovery on the persons mental health issues and coping skills
Tele-Mental Health	Direct care being provided through platforms such as video conferencing rather than traditional face to face

## STAFF CREDENTIALS & PROGRAM CAPACITY

### Staffing Ratio:

- 11 Wrap Coordinators to 35 consumers each
- 3 counselors to 20 individual consumers and 2 group therapy/psycho-education group per year.

Personnel	Responsibilities	Qualifications
1 FTE Administrator	Manages the administrative and clinical operation of the Division. Primary duties include clinical supervision of staff, program development, clinical and support-staff performance evaluation, budget preparation, related organizational reporting and interagency partnership management.	This position requires a Master's Degree in Social Work or in the human services field and 5 years' experience in supervision.

11 FTE Care Coordinator/Social Worker	Known as Wrap Coordinator, a key clinical component within CASD - I Famagu'on-ta. The Wrap Coordinator coordinates services by engaging family members, natural supports and agencies/service providers in addressing the needs of the child, youth and families through the Wraparound approach. This trained professional facilitates Wrap team meetings in the development of the treatment plan and service implementation.	Bachelor's degree in Social Work, Psychology, Sociology, or related field.
3 FTE Psychiatric Social Workers	Known as Counselors, conducts clinical assessment and providing direct consumer intervention such as individual, family and group therapy as well provides consultation to staff and others in the community as requested.	Masters Level and licensed professional
1 FTE Youth Coordinator	The Youth Coordinator is responsible for developing activities for bringing the voice of youth who have serious emotional disturbance and to staff who are in charge with the programming and implementation of the system of care.	Has a high school diploma or GED. Must have been trained and certified in the Professional Crisis Management Authority (PCMA) program, Behavioral Tools as well. Said person must have documented experience working with youths; furthermore, work experience with youths with serious emotional disturbances is a plus. Possesses a valid Guam driver's license
1 FTE Youth Peer Specialist	This is complex youth service work concerned with the social development and success of youth with serious emotional disturbance (SEDs). This position includes support services and outreach activities delivered through the approach from lived experience in a social service or juvenile justice system.	The Youth Peer Specialist must have one (1) year experience in contact work and engaging with children and youth, lived experience in a youth/juvenile service system and graduated from a high school.
4 FTE Key Family Contact/Family	Provide the much needed emotional supports, understanding/empathy, advocacy and unique trainings to	A Family Partner is an adult member usually a parent who by experience

Partner (Family Partner)	the parents and family members of the minor for them to also be successful. Family Partners are fully involved and dedicated members of the minor's Wrap Team.	has learned to navigate the mental health and child serving agency systems for their own needs and with their vast life experiences and trainings are employed as a Family Partner for CASD - I Famagu'on-ta
--------------------------	--	--

**DEFINITIONS:**

**RESPONSIBILITY**

**REFERENCE(S):**

**RELATED POLICY (IES):**

**SUPERSEDES:**

**ATTACHMENT(S):**





**GUAM BEHAVIORAL HEALTH & WELLNESS CENTER**

790 Gov. Carlos G. Camacho Rd. Tamuning, Guam 96913

TEL: (671) 647-5330 FAX: (671) 649-6948


**REVIEW AND ENDORSEMENT CERTIFICATION**

The signatories on this document acknowledge that they have reviewed and approved the following:

**Policy Title:** CASD Program Description and Scope of Services


**Policy No:** CL-CASD-01

**Initiated by:** CASD

Date	Signature
4/12/2021	


Tyrone Bryan, LMSW E-004

Interim Child Adolescent Services Division Administrator

Date	Signature
4/21/2021	

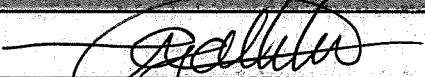
Reina Sanchez, M.A.

Clinical Administrator

Date	Signature
4/16/21	


Dr. Ariel Ismael

Medical Director

Date	Signature
4-21-21	


Leonora Urbano MSN, RN-BC

Nursing Administrator

Date	Signature
4-14-21	

Cydsel Victoria Toledo

Management Analyst IV- Quality Management/Accreditation Compliance

Date	Signature
4/20/21	

Carissa Pangelinan

Deputy Director



**GUAM BEHAVIORAL HEALTH & WELLNESS CENTER**

790 Gov. Carlos G. Camacho Rd. Tamuning, Guam 96913

TEL: (671) 647-5330 FAX: (671) 649-6948